

2018-737

RESUME

JESSE C. CRIMM

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PROFESSIONAL EXPERIENCE

2011-2012 Fleet Landing

Safety and Security Department: Responsible for resident and employee admissions to facility, safeguarding of physical property, 1st response to medical emergencies, observe and report any abnormal conditions.

2009-2011 Lockheed Martin Corporation

Inspector under contract to U.S. Navy. Verify and certify eligibility of persons, vehicles and cargos to enter Naval Station Mayport. Inventory, repair, issue, recover individual and crew served weapons used in base defense. Maintain professional relations with active duty security staff. Coordinate security actions with base operations.

2004 - 2008 Medical Consumer Counseling - Operations Officer

Scheduled all day-to-day activities of this medical accounts recovery agency including responsibility for inbound and outbound call center results. Responsible for the development and implementation of policy and procedures regarding client relations, human resources, contractual obligations and commitments. Directed the installation of computer equipment and software associated with the operation of the business. Managed cash. Balanced and reconciled financial statements. Investigated financial variances. Coached and mentored 14 diverse staff members to achieve corporate goals. Marketed to new clients. Maintained customer service and client relations. Utilized statistical analysis to plan future actions based on past results.

1980 - 2004 Baptist Health System - Department Manager

Responsible for timely, accurate, and documented inpatient admission of patients in a 525 bed hospital including internal transfers within the system and the final discharging from the facility. Scheduled and coordinated all such activities with clinical staffs.

Promoted to be the first manager of an independent, freestanding department. Responsible for the activity of 10 staff members in the effective recovery of money due to the hospital for patient care.

Trained staff to implement the role of negotiators and persuaders while upholding the reputation of the facility. Coordinated with other financial and clinical department heads on such matters as precise charge capturing, public relations, complaint management, and insurance billing to Medicare, Medicaid, TriCare, and commercial policies. Responsible for \$300,000 operating budget. Complied with HIPAA requirements and other applicable regulations. Billed government and commercial insurances. Monitored recovery rates. Maintained professional public relations.

MILITARY EXPERIENCE

1968 – 1970 Volunteer – U.S. Army, 1st Cavalry Division 8th Engineer Bn., Republic of Vietnam, National Defense Service Medal, Army Commendation Medal, Air Medal, Bronze Star

1980 – 2004 Florida Army National Guard, Promoted to Chief Warrant Officer, Duties included supervision and training of enlisted members of Telecommunication Center, S-3 Operations Staff, Consistently ranked promotable on Office Evaluation Reports, Florida Service Medal, Florida Commendation Medal. COMSEC Custodian for battalion sized unit. Maintained height/weight standards throughout career.

EDUCATION Bachelor of Arts in History – 1968 – Wofford College, Spartanburg, S.C.

Master of Business Administration – 1983- University of North Florida, Jacksonville, Florida

Master of Health Care Administration – 2002- University of North Florida, Jacksonville, Florida

PROFESSIONAL DEVELOPMENT

Basic Life Saving Certified, Possess U.S. Government Secret Clearance, Small Arms Weapons Qualified-Naval Station Mayport, Health Care Administration Manager Certified,

TECHNICAL PROFICIENCIES

Microsoft Office Suite, Windows, UNIX, and IBM AS400 Platforms

PERSONAL REFERENCES

Ken Black, IRS Accounting, 904-399-1305

Tom Morris, LLD, 904-535-8345

Percy Williams, Lockheed Martin Corp. 904-305-3387